CCG THE CCG AGENCY
STRATEGIC BUSINESS CONSULTING



CLIENT AGREEMENT · VERSION DATE

Monthly Business Advisory Client Agreement

A focused, flexible advisory relationship built around one meaningful business priority at a time.

SERVICE FEE

$295 / month

Agreement type
Month-to-month advisory service

Final version
August 22, 2026

TERMS OF ENGAGEMENT

Monthly Business Advisory

The CCG Agency · $295 per month · Final version dated August 22, 2026

PLEASE REVIEW BEFORE SIGNING

This Agreement establishes a month-to-month business consulting relationship. It is designed to provide practical advisory support around one focused business priority per month. It is not a legal, tax, accounting, financial planning, or investment advisory engagement.

01 Description of Services

This Monthly Business Advisory Client Agreement (the "Agreement") is entered into by and between **The CCG Agency** (the "Company," "CCG," or "Agency") and the client identified in the signature section below (the "Client"). The Company and Client may each be referred to as a "Party" and together as the "Parties."

The Client is enrolling in the Company's **Monthly Business Advisory** service at a fee of **$295 per month**. The service is intended to provide practical, educational, and strategic business consulting on a focused, ongoing basis.

Each month, the Parties will identify and work toward **one focused business priority** selected from the Client's current needs and goals. The priority may involve business planning, positioning, operations, marketing, sales process, systems, accountability, or another business matter appropriate for advisory support.

Within the selected priority, the Company may provide observations, questions, recommendations, frameworks, educational resources, and practical next steps. The Client remains responsible for deciding whether and how to implement any recommendation.

The service includes flexible access to reasonable support by video, phone, and email, together with scheduled monthly check-ins. Work that requires deeper strategy, expanded access, substantial deliverables, implementation, or a broader level of executive support may be separately recommended and, if accepted by the Client, provided through the **$750 per month Executive Advisory Retainer** or another applicable Company service. No additional service is included unless separately agreed in writing.

02 Term & Monthly Renewal

This Agreement is month-to-month and will automatically renew for successive monthly periods unless either Party provides at least **30 days' written notice** of cancellation. The Agreement remains active, and applicable fees remain due, through the effective cancellation date.

03 Fees & Payment

The Client agrees to pay the Company **$295 per month** for Monthly Business Advisory. The monthly fee is charged in advance on the agreed billing date and covers the month-to-month advisory service described in this Agreement. Any separately requested service or expanded scope must be approved separately and may involve additional fees. The current-month fee is **non-refundable**. Service may be suspended if payment is not received when due.

AGREEMENT TERMS

Service Boundaries

Access, responsibilities, exclusions, and professional limitations.

04 Communication & Response Expectations

FLEXIBLE SUPPORT	MONTHLY RHYTHM
Email · Phone · Video Support is coordinated around the active monthly priority and the Company's normal business hours.	**Scheduled check-in** The Parties will schedule a reasonable monthly check-in to review progress, clarify needs, and set the next step.

The Company will use reasonable efforts to respond to Client emails and phone messages within **two business days** during normal business hours. Video calls and other live conversations are scheduled in advance or arranged by the Parties. Same-day, after-hours, emergency, or continuous real-time support is not promised under this service.

Response timing may vary when information is incomplete, a matter requires review, a requested matter falls outside the scope of this service, or the Company is coordinating a separate engagement. If the Client's needs materially exceed the service scope, the Company may recommend a more appropriate service.

05 Client Responsibilities

The Client agrees to provide accurate and timely information reasonably needed for the advisory work, communicate material changes in circumstances, actively participate in scheduled check-ins when possible, review deliverables, and make decisions regarding the Client's business in a timely manner. The Client is responsible for the accuracy and completeness of information provided and for all actions taken, or not taken, in reliance on the services.

06 Exclusions

The Company provides advisory and educational support for informational purposes only. The services under this Agreement are expressly limited to business advisory support and do not constitute:

- legal advice, legal representation, or the practice of law;
- tax advice, tax preparation, or tax representation;
- accounting, bookkeeping, audit, or assurance services;
- financial planning, investment advice, securities advice, lending advice, credit services, funding services, or other regulated financial services; or
- any other professional service requiring a licensed professional outside the Company's stated scope.

07 Business Consulting Disclaimer

This is business consulting and is **not legal, tax, or accounting advice**. The Company is not a law firm, attorney, certified public accountant, tax preparer, or financial advisor, and this Agreement does not create an attorney-client relationship. The Client should consult a qualified, licensed attorney, tax professional, accountant, financial planner, or other appropriate professional before taking action on matters within those fields. The Client is solely responsible for the Client's decisions, actions, compliance obligations, and results.

08 No Guarantee of Results

The Company makes **no guarantees** regarding revenue, profit, funding, growth, business performance, or any other specific outcome. Any examples, projections, or recommendations are illustrative or strategic in nature and are not promises of results.

AGREEMENT TERMS

Protection & Use

Confidentiality, intellectual property, and third-party boundaries.

09 Confidentiality

Each Party may receive non-public business, operational, financial, customer, strategic, or other sensitive information from the other Party in connection with this Agreement ("Confidential Information"). Each Party agrees to protect the other Party's Confidential Information using reasonable care, use it only as needed to perform or receive the services, and not disclose it to third parties without the disclosing Party's written consent, except as permitted by this Agreement or required by law.

Confidential Information does not include information that is or becomes public through no fault of the receiving Party, was lawfully known before disclosure, is received from a third party without breach of an obligation, or is independently developed without use of the disclosing Party's Confidential Information. These confidentiality obligations do not prevent a Party from making a disclosure required by law, subpoena, or valid governmental process, provided the Party gives notice when legally permitted.

10 Intellectual Property

All materials, templates, frameworks, processes, methods, know-how, tools, and content provided or developed by the Company in connection with the services remain the intellectual property of **The CCG Agency**, unless the Parties expressly agree otherwise in a separate written instrument.

Subject to the Client's payment obligations, the Company grants the Client a limited, non-exclusive, non-transferable license to use materials provided under this Agreement solely for the Client's internal business purposes. The Client may not resell, sublicense, publish, distribute, reproduce for third-party use, or share those materials with third parties without the Company's prior written consent.

11 Third-Party Services

The Company may direct the Client to third-party tools, platforms, products, or services when the Company believes they may support the Client's business. The Client is responsible for reviewing and accepting any third-party terms, fees, privacy policies, and risks. The Company does not control and is not responsible for third-party products, services, availability, performance, content, security, or business practices.

AGREEMENT TERMS

Cancellation & Risk Allocation

Ending the engagement, liability, and client protection obligations.

12 Cancellation & Termination

Either Party may cancel this Agreement with at least **30 days' written notice**. Written notice may be delivered by email or another written method reasonably capable of confirming delivery. The Agreement remains active, and applicable fees remain due, through the effective cancellation date. The current-month fee is non-refundable. Cancellation does not eliminate the Client's obligation to pay amounts already due or any separately approved services already performed or committed. The Company may suspend or terminate services for non-payment, material breach, misuse of services or materials, or conduct that materially interferes with the advisory relationship.

13 Limitation of Liability

To the fullest extent permitted by law, the Company's total liability for any claim arising out of or related to this Agreement or the services will not exceed the total fees actually paid by the Client to the Company under this Agreement. The Company will not be liable for indirect, incidental, special, consequential, exemplary, or punitive damages, including lost profits, lost revenue, lost opportunities, or business interruption, even if advised of the possibility of such damages.

The Company provides services for educational and informational purposes only. The Client acknowledges that business decisions and implementation involve risk and that the Company's role is advisory. Nothing in this Agreement excludes liability that cannot legally be excluded or limited under applicable law.

14 Indemnification

Client will defend, indemnify, and hold harmless the Company, The CCG Agency, and their officers, employees, contractors, and agents from and against any third-party claims, damages, liabilities, costs, and expenses, including reasonable attorneys' fees, arising out of or related to Client-provided materials, Client's use of the services or materials in violation of law or third-party rights, Client's business decisions or implementation, or Client's breach of this Agreement.

AGREEMENT TERMS

Relationship & Administration

The parties' legal relationship and the mechanics of this Agreement.

15 Independent Contractor

The Company is an independent contractor and not an employee, partner, agent, fiduciary, joint venturer, or co-owner of the Client. Nothing in this Agreement creates an employment, partnership, joint venture, or agency relationship between the Parties. The Company is responsible for its own taxes, insurance, and business operations, except as otherwise required by law.

16 Notices

Notices under this Agreement may be delivered by email or another written method reasonably capable of confirming delivery. Notices to the Company should be sent to **team@theccgagency.co** or mailed or otherwise directed to The CCG Agency. The Company may also be reached at **(561) 760-4338** and **theccgagency.co**.

17 Governing Law

This Agreement will be governed by and construed in accordance with the laws of the **State of Florida**, without regard to conflict-of-law principles.

18 Severability

If any provision of this Agreement is held invalid or unenforceable, the remaining provisions will remain in full force and effect, and the invalid or unenforceable provision will be modified to the minimum extent necessary to make it enforceable.

19 Waiver

No waiver of any provision of this Agreement will be effective unless in writing and signed or otherwise accepted by the Party against whom the waiver is asserted. A Party's failure or delay in enforcing any provision will not constitute a waiver of that provision or of any other provision.

20 Assignment

The Client may not assign or transfer this Agreement or any rights or obligations under it without the Company's prior written consent. The Company may assign or transfer this Agreement in connection with a reorganization, sale, merger, or transfer of substantially all of its business or assets. Any prohibited assignment is void.

AGREEMENT TERMS

Acceptance & Complete Understanding

Electronic execution and the final terms governing this engagement.

21 E-Signature

This Agreement may be executed in counterparts, each of which will be deemed an original and all of which together constitute one instrument. Signatures delivered electronically, including by PDF, e-signature platform, or other electronic means, will be deemed effective. The Client acknowledges and agrees to electronic signature and understands that it has the same force and effect as an original handwritten signature.

22 Entire Agreement

This Agreement constitutes the entire understanding between the Parties concerning the Monthly Business Advisory service and supersedes all prior or contemporaneous discussions, representations, understandings, or agreements, whether written or oral, concerning that service. Any amendment or waiver must be in writing and accepted by both Parties. If any provision is held unenforceable, the remaining provisions will remain in effect to the fullest extent permitted by law.

> CLIENT ACKNOWLEDGMENT
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> The Client should review all terms before signing, including the monthly fee, automatic renewal, 30-day written notice, non-refundable current-month fee, professional disclaimer, intellectual-property protections, third-party boundaries, indemnification, and liability limitation.

23 · Client Acknowledgment & Signature Blocks

By signing below, each Party confirms that it has reviewed and agrees to the terms of this Agreement, including the $295/month fee, month-to-month renewal, 30-day written cancellation notice, non-refundable current-month fee, professional disclaimer, intellectual-property protections, third-party boundaries, indemnification, and liability limitation.

PROVIDER

Authorized signature

Fredia Pryor, MBA — CEO / Lead Consultant, The CCG Agency

Date

CLIENT

Client signature

Printed name

Date

Client name

Client email

Service selected

$295/month Monthly Business Advisory

Fee

$295/month

The CCG Agency

Provider: Fredia Pryor, MBA — CEO / Lead Consultant
Email: team@theccgagency.co
Phone: (561) 760-4338
Website: theccgagency.co

CLIENT NOTICE. This Agreement is for business consulting and is not legal advice. The Company recommends that each Party consult with its own licensed attorney and other qualified professionals as appropriate before signing or acting on matters outside the scope of business consulting.