CHURCH IMMIGRATION LEGAL SERVICES

# CHURCH PARTNERSHIP PROGRAM OVERVIEW

## Give Your Church Family Access to an Immigration Legal Team

**ONE CHURCH. • ONE PREDICTABLE MONTHLY PROGRAM FEE. • LEGAL HELP FOR THE CHURCH FAMILY.**

Liberation Law partners with churches to create an organized pathway to immigration legal services, legal education, and ongoing support for eligible participating members and their immediate families.

**YOUR CHURCH PROVIDES THE COMMUNITY.**
**LIBERATION LAW PROVIDES THE LEGAL TEAM.**

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## 1. WHY THIS PROGRAM EXISTS

When immigration questions arise, church members often turn first to the institution they already trust: their church. Liberation Law gives church leadership a professional legal resource to which members can be directed without requiring pastors or ministry leaders to become immigration experts.

The Program is designed around access, affordability, trust, education, flexibility, and peace of mind. Participating churches use their collective purchasing power to make professional legal help more accessible while giving members a clear place to turn when immigration questions arise.

## 2. THE CHURCH PARTNERSHIP MODEL

Liberation Law offers a month-to-month Church Immigration Legal Services Partnership Program. A participating church pays one predictable monthly Program Subscription. Eligible participating members and their immediate families receive access to covered immigration legal services and related support within the scope of the Program.

| | | |
|---|---|---|
| 1 | **THE CHURCH PARTNERS WITH LIBERATION LAW** | The church enters a month-to-month partnership and receives a defined pathway for members to access the Program. |
| 2 | **MEMBERS GET ACCESS** | Eligible participating members and immediate family members can contact Liberation Law for covered immigration legal services and support. |
| 3 | **WE PROVIDE THE LEGAL TEAM** | Liberation Law coordinates administrative intake, paralegal support, attorney review, legal services, and church education. |

## 3. WHAT MEMBERS MAY RECEIVE

Depending on the Program terms and the circumstances of the individual matter, covered services may include:

- Immigration intake and screening




- Attorney consultations where appropriate
- Immigration history and document review
- Eligibility assessments
- Preparation and filing of covered applications and petitions
- Routine agency correspondence and status assistance
- Attorney supervision and substantive review
- Family-based immigration matters
- Adjustment of status
- Citizenship and naturalization
- Employment authorization
- Humanitarian immigration matters
- Other covered immigration services

### Routine Administrative and Paralegal Support

Routine nonlawyer support is intended to make the legal team more efficient and may include initial intake, collection and organization of documents and biographical information, scheduling, reminders, administrative follow-up, signature coordination, routine status communications, assembly of attorney-approved forms, and church coordination.

## 4. MORE THAN INDIVIDUAL CASEWORK

Liberation Law is designed to become a legal resource for the congregation, not simply a law firm members call after something has gone wrong.

### IMMIGRATION CLINICS

Opportunities for members to connect with legal resources and identify issues that may require individualized legal attention.

### KNOW YOUR RIGHTS

Practical community education concerning rights, responsibilities, and when to seek individualized legal advice.

### ATTORNEY Q&A

Opportunities for general immigration questions to be addressed by qualified attorneys.

### PANEL DISCUSSIONS

Timely conversations about immigration issues affecting the community.

### COMMUNITY EDUCATION

Resources intended to help families recognize legal issues earlier and know when to seek professional advice.

## 5. PROGRAM PRICING

The current monthly Church Program Subscription is calculated using the following formula:

**$2,000 BASE MONTHLY PROGRAM FEE**

**+**

**$5 × AVERAGE WEEKLY ADULT ATTENDANCE**

| Average Weekly Adult Attendance | Estimated Monthly Program Subscription |
|---|---|
| 100 | $2,500 |
| 200 | $3,000 |
| 300 | $3,500 |
| 500 | $4,500 |
| 1,000 | $7,000 |

Final pricing, eligibility, coverage, utilization, and other terms are governed by the Church Partnership Agreement.

## 6. INCLUDED ATTORNEY UTILIZATION

Each monthly Program Subscription includes attorney capacity based on the following formula:

**1 ATTORNEY UTILIZATION HOUR PER $500 OF MONTHLY PROGRAM SUBSCRIPTION**

The calculation is rounded to the nearest whole hour, with a minimum of four included attorney hours. Routine administrative and paralegal support ordinarily does not count against Attorney Utilization.

| Monthly Subscription | Included Attorney Utilization |
|---|---|
| $2,500 | 5 hours |
| $3,000 | 6 hours |
| $3,500 | 7 hours |
| $4,500 | 9 hours |

| | |
|---|---|
| $7,000 | 14 hours |

### If Included Attorney Utilization Is Exceeded

- First five excess attorney hours: $200 per hour.
- Each additional excess attorney hour: $250 per hour.

These are institutional Program charges to the church. Covered members are not individually charged an additional attorney fee merely because the church exceeds its included Attorney Utilization. Unused attorney capacity does not roll over.

## 7. EXAMPLE: A CHURCH AVERAGING 200 ADULTS

A church averaging 200 adults has an estimated monthly Program Subscription of $3,000 and six included Attorney Utilization Hours.

| Attorney Time Used | Utilization Adjustment | Illustrative Monthly Total |
|---|---|---|
| 5.5 hours | $0 | $3,000 |
| 9 hours | 3 × $200 = $600 | $3,600 |
| 15 hours | 5 × $200 + 4 × $250 = $2,000 | $5,000 |

Illustrative example only. Actual charges depend on the governing agreement and actual attorney utilization.

## 8. COSTS AND SERVICES OUTSIDE THE PROGRAM

The Program is designed to provide substantial legal access, but not every cost or legal matter is included.

- Government filing fees
- Court costs
- Translation expenses
- Medical examinations
- Expert fees
- Travel expenses

- Other third-party expenses
- Court appearances, removal proceedings, appeals, federal litigation, and unusually complex or extraordinary matters, which may be excluded or separately priced

## 9. MEMBER PRIVACY AND ATTORNEY INDEPENDENCE

The church sponsors access to the Program; it does not control the individual legal representation. In an individual legal matter, the participating member is the client. Church leadership does not automatically receive confidential information concerning a member's immigration status, consultations, legal strategy, documents, or case.

Liberation Law attorneys retain independent professional judgment. The Program is designed so that churches can create access to legal help without becoming involved in confidential attorney-client communications.

## 10. WHY LIBERATION LAW

### ACCESS

Members know where to turn when immigration questions arise.

### AFFORDABILITY

Collective purchasing power helps make professional legal assistance more accessible.

### TRUST

Members connect through a legal relationship introduced through a community institution they already know.

### EDUCATION

Clinics, seminars, attorney Q&A, and community programming help congregations stay informed.

### FLEXIBILITY

The Church Partnership is month-to-month, with no long-term commitment.

### PEACE OF MIND

Pastors have a professional immigration legal resource to which members can be directed.

## 11. GETTING STARTED

A church interested in the Program can begin with a Church Partnership Consultation. Liberation Law will discuss the congregation, expected Program needs, estimated monthly pricing, member access, educational programming, and implementation.

**SCHEDULE A CHURCH PARTNERSHIP CONSULTATION**

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## LIBERATION LAW PROVIDES THE LEGAL TEAM.

**IMPORTANT:** This Program Overview is for general informational purposes and is not the governing agreement. Services, eligibility, pricing, utilization, exclusions, responsibilities, and other terms are governed by the executed Church Partnership Agreement. Nothing in this document guarantees a particular immigration outcome or creates an attorney-client relationship with any individual merely by reviewing this document.